



UUMAN's Ministry with Children & Youth

RELIGIOUS EXPLORATION TEAM LEADER ROLES & RESPONSIBILITIES

A Volunteer RE Team Leader (Teacher) at UUMAN will be expected to;

- Engage in building meaningful, lasting & **healthy Relationships** with Young People & Adults who come to UUMAN & participate in our Sunday Morning Religious Exploration (RE) Programming
- Abide by all Covenants, rules & policies created to ensure the **safe & healthy** functioning of Sunday Morning Religious Exploration (RE) Programming at UUMAN.
- Have a *current* signed copy of the '**Adult Code of Ethics**' form on file in the MCY Office at UUMAN.
- **Support** the Team Coordinator(s) & other team members in implementing dynamic, creative, age appropriate, accessible & **Balanced Religious Exploration Experiences** at UUMAN.
- Support the DMCY, RE Council & other Team members in creating & maintaining an inviting, accessible, comfortable & stimulating **classroom environment**.
- Attend & participate in weekly **Sunday Morning RE sessions** (Aug-May) as scheduled to take place on the UUMAN MCY calendar.
- Read curriculum materials & **prepare for Sunday Morning**
- **Contact other Team leaders** to discuss session plan and determine supply needs.
- **Assemble or Obtain supplies** needed prior to Sunday morning.
- Support the Team Coordinator & other Team members in **Maintaining classroom supplies** & notify the DMCY or RE Council member of any missing supplies required on a regular basis or supplies not usually available in the UUMAN supply cabinets.
- Complete & return a **weekly report** to the DMCY or RE Associate.
- Attend & participate in **Family Ministry Team Meetings** & activities.
- Attend & participate in *at least* one **MCY Volunteer Training** during the church year. Trainings are offered In-house, locally, throughout the MSD and across the US.
- UUMAN is committed to financially supporting Religious Education Programming as a Ministry of our Church. Volunteers are *not expected* to incur costs to themselves in carrying out their responsibilities associated with the program. Volunteers are asked to submit receipts & requests for re-imbursment to the MCY Director or REC.



If you think that you would like to be an RE Team Leader at UUMAN we ask that you do the following;

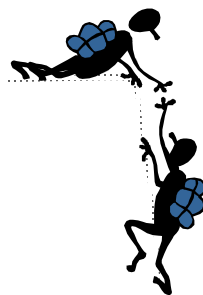
- Submit a completed **MCY Volunteer Application Form** to the UUMAN MCY Director or any MCY Committee or RE Council member.
- In compliance with our safety policy at UUMAN, we require that all MCY Volunteers consent to a security '**Background Check**'.



YOUTH ADVISOR ROLES & RESPONSIBILITIES

A Youth Advisor at UUMAN will be expected to;

- Engage in building meaningful, lasting & healthy **Youth/Adult Relationships** with young people who come to UUMAN & participate in Youth Programming.
- Abide by all Covenants, rules & policies created to ensure the **safe & healthy** functioning of Youth Programming at UUMAN.
- Support the DMCY, RE Council, MCY Committee & the Youth Adult Committee (YAC) in developing & implementing dynamic, creative, accessible & **Balanced Youth Programming** at UUMAN.
- Have a *current* signed copy of the '**Advisor Code of Ethics**' form on file in the Youth Office at UUMAN.
- Attend & participate in monthly (Aug-May) **YRUU meetings & activities including 'Open Door'** as scheduled to take place on the UUMAN MCY calendar.
- Accompany Youth to youth events (Cons etc) at **The Mountain**. Youth Conferences (Cons) are typically offered during the Fall & Spring each year.
- Accompany Youth to youth events (Cons, workshops, lock-ins, classes, fundraisers etc) offered throughout the year at UUMAN, within the **Mid South District (MSD)** or local **Atlanta RE Cluster**.
- Attend & participate in an **Annual UUMAN YRUU Fall Retreat**
- Attend & participate in a monthly **Youth Advisor Support Meeting**.
- Attend & participate in *at least one* **Youth Advisor Training** during the church year. Advisor trainings are offered In-house, locally, throughout the MSD and across the US.
- Each Advisor will ***not be expected*** to attend more than 4 weekend-long events in a year (including the Annual Fall Retreat).
- UUMAN is committed to financially supporting Youth Programming as a Ministry of our Church. Youth Advisors are ***not expected*** to incur costs to themselves in carrying out their responsibilities associated with the program. Youth Advisors are asked to submit receipts & requests for re-imbursement to the Youth Director.



If you think that you would like to be a Youth Advisor at UUMAN we ask that you do the following;

- Submit a completed **Youth Advisor Application Form** to the UUMAN Youth Office, DMCY or any Youth Adult Committee (YAC) member.
- In compliance with our safety policy at UUMAN, we require that all Youth Advisors clear a security **'Background Check'**.



BENEFITS OF BEING A YOUTH ADVISOR

"As YAC advisor, I am continually astounded by the talent, dedication and leadership shown by our youth YAC members. While they sometimes do revert back to being "just kids", most of the time they are jaw-droppingly amazing little adults, doing real work of the church with enthusiasm and integrity."

"I was full of anxiety when I began working with the youth. I didn't know anything about young people and I was afraid I wouldn't 'do it right'. One very rewarding part of being an adult advisor has been hearing the youth say things like "I learn so much from you" and "you really help us out by being here", even though I feel like I am barely stumbling through. And the undertone of the communications is always "We love you, you are perfect just the way you are", and that is a powerful message for anyone, especially coming from the innocent perspective of youth."

"It has been extremely rewarding to see the world from the youth's perspective. It has made me more comfortable and effective in dealing with young people outside the church setting."

"There is an energy and a power to the youth meetings. Once a safe space has been established and the kids start opening up, you can see the growth happening right before your eyes. And even as an adult, there is always something to learn ... about relationships, about being of service, about the world, about yourself. "

"This is the best volunteer job at UUMAN! Not only do you see our future unfold, but you get the chance to shape it."





UUMAN Ministry with Children & Youth
11420 Crabapple Road, Roswell, GA 30075 (770) 992-3949 www.uuman.org

MCY VOLUNTEER APPLICATION

Name

Address

.....

Telephone (Daytime) (Evening/Weekend).....

Email UUMAN member since

Date of Birth Driver's License on file? Yes..... No..... N/A.....

By signing below, I give permission for a criminal background check to be undertaken by UUMAN in accordance with the 'Safe Congregations' Policy Manual as recommended by the UUA.

Applicant's signature

Date

DMCY signature

Date

*Please tell us something about yourself...*For example - what is your experience in working with Children & Youth? What are some of the gifts, talents or interests that you would like to share as we build our MCY community together? What are some of the needs that you might anticipate as you think about volunteering with the MCY?

Thank You for your interest in volunteering with the MCY at UUMAN
Having YOU here makes all the difference!

CODE OF ETHICS

FOR ADULTS & OLDER YOUTH VOLUNTEERS WORKING WITH CHILDREN & YOUTH

Adults and older youth who are in leadership roles are in a position of stewardship & play a key role in fostering the spiritual development of both individuals and the community.

It is, therefore, especially important that those in leadership positions be well qualified to provide the special nurture, care & support that will enable children & youth to develop a positive sense of self & a spirit of independence & responsibility.

The relationship between young people & their leaders must be one of mutual respect if the positive potential is to be realized. There are no more important areas of growth than those of self-worth & the development of a healthy identity as a sexual being. Adults play a key role in assisting children & youth in these areas of growth. Wisdom dictates that children, youth & adults suffer damaging effects when leaders become sexually involved with young persons in their care; therefore, leaders will refrain from engaging in sexual, seductive or erotic behavior with children & youth. Neither shall they sexually harass or engage in behavior with youth which constitutes verbal, emotional or physical abuse.

Adults should also model the positive & respectful behaviors that we expect of children & youth: courtesy, timeliness, orderliness, use of affirming verbal & body language & refraining from smoking in front of children & youth.

All Leaders/Adult Advisors shall be informed of the *Code of Ethics* & agree to it before assuming their role. In cases of violation of this code, appropriate action will be taken.

* This *Code of Ethics* was adopted by the Unitarian Universalist Association in 1986.

Volunteer's Statement

In signing this document I agree to uphold the above 'Code of Ethics' in my work with children & youth at Unitarian Universalists Metro Atlanta North (UUMAN).

Additionally, I affirm that I have never been accused of, convicted of, or pled guilty to any sexual crime. I also have not pled guilty to a lesser charge after having been charged with a sexual crime. I have never engaged in any form of child abuse, including sexual abuse. I have never been determined to have engaged in any sexual offenses in any civil, administrative, ecclesiastical or other forum.

If there are any facts or circumstances in my background that call into question my being entrusted with the supervision, guidance, and care of children, youth or vulnerable adults I will meet with the Minister & Religious Educator(s) to review this information confidentially.

Furthermore, I agree to notify the Minister & Religious Educator(s) immediately should I be accused of sexual abuse, sexual offenses, sexual harassment, or other sexual improprieties whilst I am working with children & youth at UUMAN.

(Name Printed)

(Name Signed)

(Date)

MCY Volunteer Opportunities

UUMAN's Ministry With Children & Youth (MCY) requires the support & commitment of our entire community. Whilst enrollment fees help to offset the cost of providing supplies, snacks, curriculum materials & training, your valuable gifts of time and talent are also necessary for our shared ministry to function & flourish. Please indicate (*below*) two or more areas where your interests & needs might be met by serving our MCY.

“Everyone can be great, because everyone can serve” – Dr Martin Luther King, Jr.

Please indicate level of interest. 0 = No interest 5 = very strong interest

RE VOLUNTEER **0 1 2 3 4 5**

Participate as a member of a *Religious Exploration Team* (Sunday mornings)

Preschool & Pre-K Early Elementary Upper Elementary Jr Youth 'COA' Sr Youth

YOUTH ADVISOR **0 1 2 3 4 5**

Youth Advisors participate in Youth Programming providing partnership & guidance while supporting Youth leadership at UUMAN & beyond.

CHILDCARE **0 1 2 3 4 5**

For those interested in assisting our childcare providers in the Nursery/Toddler room or providing childcare for UUMAN activities/events.

MCY COUNCIL **0 1 2 3 4 5**

Participate as a member of the MCY Council which provides ongoing Coordination & leadership for the operations component of UUMAN's RE & MCY programming.

WORSHIP **0 1 2 3 4 5**

Work with the MCY Worship Coordinator to help integrate our Worship component into MCY activities including developing a 'Children's Chapel' Program.

FAMILY MINISTRY TEAM (FMT) LEADER **0 1 2 3 4 5**

Work with the MCY Family Ministry Team Coordinator to help build community by keeping folks connected, convening meetings & coordinating the activities of your FMT.

SOCIAL JUSTICE **0 1 2 3 4 5**

Work with the MCY Social Action Coordinator to help integrate the Social Justice Component throughout our MCY with events such as 'Kids Together Days'.

CURRICULUM TEAM **0 1 2 3 4 5**

Work with the MCY Curriculum Team Coordinator to maintain the curriculum library & resources that serve our MCY. You will explore the curricula available & make recommendations to the MCY Council.

MCY ASSOCIATES **0 1 2 3 4 5**

Serve as greeters & represent the MCY on Sunday mornings. Associates welcome families & orient visitors. Associates ensure that Team Leaders are present & engage substitutes as needed. Associates also coordinate our Annual Registration process.

SPECIAL EVENTS VOLUNTEER **0 1 2 3 4 5**

Volunteers assist with events such as Teacher Recognition, Halloween Party, 'Secret Friends', Annual Egg Hunt, Valentine's Dance, Youth Lock-Ins etc.

ADMINISTRATIVE SUPPORT **0 1 2 3 4 5**

Including website maintenance, data entry & report production, photocopying, filing, telephone calls & preparation of curriculum or training materials. Also word processing, which might include production of brochures/documents etc.

OTHER **0 1 2 3 4 5**

Special Needs Resource, help maintain supplies, *your original idea!* (Please specify)