

UUMAN Announcements / Guidelines for Use

- Purpose:** To disseminate information about UUMAN, the denomination and Unitarian Universalism to the UUMAN community.
- Audience:** All members of the UUMAN community.
- Access:** Messages on this forum are open to the general public for reading. Posting privileges are restricted as outlined below.
- Examples:** Message content includes notices of meetings, Sunday services, information about events at UUMAN, events of interest to UUs, etc.

A team of moderators, appointed by either the Board or a committee authorized by the Board, will be responsible for processing requests for posting privileges to the list.

All committee chairs, persons in leadership roles, minister, staff members or other members and friends who have a recurring (and often immediate) need to communicate information to the congregation as a whole are encouraged to apply for direct (or “override”) posting privileges to the list.

In order to apply for posting privileges, an individual must send the moderators a request and agree to abide by the rules of the announcement list.

The moderators shall honor all reasonable requests for posting privileges to the list.

All members of the community can post to the list, however, messages from members without direct posting privileges will be moderated. Members who have a need to post a message to the list without waiting for a moderator to approve it, may forward the text of their message to the appropriate leader or committee chair or to the UUMAN office administrator.

GUIDELINES:

All messages posted on this and any other UUMAN-sanctioned list shall be in alignment with the UU Principles that affirm and promote:

- * The inherent dignity and worth of every person
- * Justice, equity and compassion in human relations
- * Acceptance of one another and encouragement to spiritual growth in our congregations
- * A free and responsible search for truth and meaning
- * The right of conscience and the use of the democratic process within our congregations and in society at large
- * The goal of world community with peace, liberty, and justice for all
- * Respect for the interdependent web of all existence of which we are a part

RULES:

Persons submitting messages shall not use this list to do any of the following:

1. Post or transmit any content that is disruptive, uncivil, abusive, obscene, hateful, fraudulent, threatening, harassing, defamatory, or which discloses private or personal matters concerning any person, or any sensitive personally identifiable information (Social Security Numbers, date of birth, etc.) about any person;
2. Post, transmit or link to sexually explicit material;
3. Post content for an illegal or unauthorized purpose;
4. Post or transmit any file that contains viruses, corrupted files, "Trojan Horses," or any other contaminating or destructive features that may damage someone's computer;
5. Forge headers or manipulate identifiers or other data in order to disguise the origin of any content transmitted through our sites or otherwise attempt to disguise your identity;
6. Post advertising or solicit business for a commercial purpose; or
7. Post any information that would jeopardize UUMAN's Tax Exempt status as non-profit 403b corporation (e.g., political endorsements).

INAPPROPRIATE USAGE:

The moderators will continually review the list for inappropriate usage and have the authority to delete inappropriate messages from the list. As warranted, the moderators shall have the authority to suspend or permanently remove individuals from the list who fail to abide by the rules.

If a person violates the rules for the Announcement List, the moderators have the authority to warn the individual or suspend him/her from posting for an appropriate period of time, but a minimum of one month. Notice of the warning or suspension will be sent to the individual by email.

If three violations occur in a twelve-month period or, if any single violation in the moderator's judgment is sufficiently egregious to justify the action, the moderators can permanently revoke posting privileges to the violator.

The moderators' decision shall be considered final; however, if the individual feels that he or she has been unfairly removed, he or she may appeal the moderators' decision to the Board or to a committee that has been authorized by the board to handle such appeals.

PERIODIC REVIEWS

The operation and policy of UUMAN Announcements will be evaluated on at least a monthly basis by the Communications Committee to assess its effectiveness and whether any changes are warranted.